GETTING STARTED

ONLINE LIBRARY ORIENTATION
For a quick review of resources available to you at the University of Chicago Library, visit our online orientation: guides.lib.uchicago.edu/orientation.

RESEARCH GUIDES
The Library offers a wide variety of guides to help you find the best search tools and reference materials for your research. Go to guides.lib.uchicago.edu for a list of guides by subject/discipline, created by the Library’s subject librarians. Go to guides.lib.uchicago.edu/MAPH for tips for Getting Started.

ONLINE TOURS AND TUTORIALS
The Library’s YouTube channel hosts a wide variety of short 1-2 minute tutorials on using our services & search tools, including a tour of Regenstein Library: youtube.com/user/uchicagolibrary.

ZOTERO
Zotero is a citation management tool that helps you organize your research and create footnotes or bibliographies in a variety of citation styles. Using Zotero can keep you organized, save time, and prevent accidental plagiarism. Workshops on Zotero are held by the Library throughout the year. Learn more about citation management tools at: guides.lib.uchicago.edu/citation_management.

DELIVERY SERVICES

INTERLIBRARY LOAN
If the Library does not own the item you need, or if the item is checked out, you may use the Library’s interlibrary loan services. Most books can be obtained in four to five business days and can be borrowed for 12 weeks. Some items may take longer and have a different lending period. All of these services are free, and you can request as many items as you need. Learn more at lib.uchicago.edu/borrow/requesting/interlibrary-loan.

SCAN & DELIVER
If you need a copy of an article or book chapter from our collection that is not available online, you can use our Scan and Deliver service to obtain a copy. Most articles and books are delivered within four business days. Learn more at lib.uchicago.edu/borrow/requesting/scan-deliver.

COURSE MATERIALS

COURSE RESERVES
Faculty often place some course materials on reserve, or on short loan, at the Library. Other readings may be placed online (e-reserve). You can access course reserves through Canvas, the University’s course management system. Learn more at guides.lib.uchicago.edu/reserves.

TEXTBOOKS
You can check the Library Catalog to see if the textbook you need is available. However, the Library is not able to purchase textbooks for every course. If we do not have a particular book, you can check the collections at our partner libraries using interlibrary loan.
GETTING HELP

ASK A LIBRARIAN
If you have general questions about the Library and its resources, you can use our Ask a Librarian service. Visit our Library reference desks, or get help online via phone, email, text, or instant message from our web site: lib.uchicago.edu/ask.

SUBJECT LIBRARIANS
As you begin work on course papers or your theses, it is often helpful to schedule a meeting with the subject librarian for your field(s) of study. Our subject librarians have a research background in the fields they represent and can help find primary and secondary resources on a topic.

TECH SUPPORT & SOFTWARE HELP
IT Services TechBar in Regenstein Library provides drop-in, free tech support and equipment lending: itservices.uchicago.edu/page/techbr.

SCANNING AND PHOTOCOPying
Copiers that photocopy, print, and scan are available throughout the Library. Your UChicago card is required; no equipment takes cash directly. Add value to your printing account at: printing.uchicago.edu. Costs are listed below.

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AROUND THE LIBRARY

QUIET STUDY
If you are looking for a quiet place to study, we recommend the Regenstein Library’s Reading Rooms, bookstacks, or B-Level. Mansueto’s Reading Room is an also excellent place for quiet study.

GROUP STUDY
Group study spaces in our campus libraries can be reserved by using the “Find a Space” system on the Library’s website. Group study is also available on Regenstein’s first floor and A-Level without reservations.

PRIVATE SPACES
A Nursing Mother’s and Women’s Prayer Room is located in B-51, on the B-level of the Regenstein. It is an accessible and ADA-compliant single-use, private room available for up to one hour increments. If locked and unoccupied, see the Circulation supervisor for access.

A Prayer Room is located in B-60 that is available to all students and UChicago affiliates. Please contact Spiritual life for access at spirit@uchicago.edu.

CAFE
Ex Libris is a student-run cafe located in the northeast corner of the 1st Floor of Regenstein. When Ex Libris is closed, the room will remain open as a space to take a break to eat and drink during all the hours that Regenstein is open. Vending machines are also available in the space.

LOCKERS
Lockers are available to rent at the Regenstein Library for $10 per quarter or $35 for four quarters on a first-come/first-served basis from the ID & Privileges Office.